

Direct Potable Water Reuse Standard Operating Procedure

Wichita Falls, Texas

PLANNED MAINTENANCE WW-M1

Meets
Agree w initial
Comment
regarding
communication
but maybe they
work better this
way
vpr 5-10-14

This SOP supersedes any previous SOP on this topic. Effective on the date signed approved below

INTRODUCTION

This is the Standard Operating Procedures for planned maintenance which may affect the transferring of water to Cypress WTP.

OBJECTIVE

The objective of this document is to provide clear communications and planning for said maintenance.

- Any Maintenance that would interfere with the transport of water to the Cypress WTP will be approved through the Superintendent of the River Road WWTP and the Superintendent of the Cypress DPR and be approved by the Utilities Manager.
- When all three of the above parties have agreed to the maintenance an email will be sent to the head of the maintenance with the permission for the schedule of the shut down for maintenance.
- Upon Completion of the Maintenance is done the all parties will be notified through the chain of command.
- Once all parties agree coordination between the River Road WWTP and the Cypress WTP will begin to start the transfer of water.

Related SOP:

Related SOP:

Prepared By:

Bill Thornton

Prepared Date:

6-9-14

Approved by:

Del Panto

Approved Date:

5/9/14

Reviewed by:

Reviewed Date:

Reviewed by:

Reviewed Date:

Reviewed by:

Reviewed Date:

*SOP's are to be reviewed and/or updated annually or any time this process has changed.

B Thornton

Page 1 of 2

Revised 6/9/2014

PLANNED MAINTENANCE DPR SOP.docx

PLANNED MAINTENANCE

Sign below and date that you have received this SOP.

Name	Signature	date	Signature	date